**Committee Meeting 16th October**

What show shall we do for the alumni event?

 In the studio A

 16th November, needs a 20 minute slot.

 End of buried run. Before Judas run.

 Possibly God of Carnage? Will need to check with Tess and Tom.

 Tech requirements? Can we get dimmers by then? We would want a small and basic rig. If we haven’t got dimmers by then they can be hired from tech. Staging wise, the deck is available and selves can sort it out.

IN SHORT- 16th November, Saturday Morning. God of Carnage will contacted about performing a 20 minute slot. Possibly not all cast members are available, so other shows will be investigated later. Pimblett will sort a basic rig. We are aiming to have dimmers in the studio by then. Selves will move deck into the studio, enough to accommodate 30 audience members.

Follow ups.

 Cleaning is underway, rear foyer is underway.

 Auditorium lighting covers is planned and underway. Hopefully scheduled for Pitchfork, if not only needed for Buried Child.

 Handrails is underway and cool.

 Cleaning, bit of workshop. Dressing room done. Backstage areas are not clean. We aimed for before rehearsals tomorrow, but it wasn’t achieved. Needed to be done for fringe auditions tomorrow. Areas need to be cleaned and safe.

 Completely replacing all the dressing room kitchen wear, from Makro.

 Estates are being contacted about general problems, they are underway.

IN SHORT- Rear foyer is underway and looking great. GINNY, must plan when that is to be finished by, latest is the first Fringe show in there, but preferably by Thursday night so that Freshers don’t mess it up during FF. Auditorium lighting covers, the old ones are back in so they are fine for the time being. But we want them completely done by Buried Child. Chelsea has made plans and is in the process of executing them. General clean, more needs to be done, the wings need sorting, the workshop finishing and the back corridor needs doing. CHELSEA to set up another time for cleaning and it is important that this is well attended.

Committee meetings

 Monday at 6pm every week.

Fundraising pack

 Edinburgh

 Working out some Edinburgh costs.

 Venue costs 3/3.5 grand

 8 people at 400 pound is 3/3.5 grand, accommodation

 So James is finding out costs of venue, accommodation and is working out how to pitch it to fundraisers. “Funding a particular person” In the pack would be a breakdown of different sizes of donation so that investors can pick and choose.

 Workshop

 Metal-work start-up kit. For cutting and welding metal. 500/1000 pound Aubrey thinks. Starting donations. Then build on it all. Nick is asking for a full range of possible investments, from very low to very high.

 Stage

 Selves wants to tidy up the edges. Possibly having tabs up to cut off wings. Raise the lobby area all the way to the top.

IN SHORT- For all fundraising bits, can lyle be sent a detailed plan from each department which is basically a pitch for the bare minimum all the way up to an ideal investment. These need to contain detailed quotes and company names and reasons behind potential investments.

WORKSHOPS

 Hopefully have the first workshop on maybe the 3rd of November

 Bentley to give Selves contact numbers for a set designer and a stage manager.

Michael Corbridge, would like to do text and voice. End of November, early December. He would like a full day to work. Possible 24th or 1st.

IN SHORT- Provisional date for first workshop is 3rd November. Selves is to get into contact with a set designer and a stage manager that Bentley knows. Aaron is in contact with Michael Corbridge, he would like to run a text and voice workshop. It would be a full day, 24th November or 1st December.

Fringe auditions

 Publicise

 Give an AGM style hand-out out to each director so they can be given out.

IN SHORT- we need to publicise through facebook. Bentley will send an e-mail also to publicise. Auditions will be in separate rooms in the theatre, Thursday through to Saturday, not all day every day. Please respect them and do not interrupt.

Heads of SRS meeting

 30k needs to be given out.

 SU have now decided that it should be 3750 to each SRS…..maybe. Possibly it will be a pitch from each SRS for all the money.

IN SHORT- Do we as a committee want to share the money or do a bid for it as a whole. We would have to bear in mind how the money would benefit the community and other goals the SU are putting forward.

Summer event

 Last 2 weeks of term. Showcase of each society in our space. Big fundraising celebration.

IN SHORT- What can we do in summer to bring people in? How would we cope with having other societies in the space? Can we make any money from this?

Touring event?

 Tour a show to will’s old school. Decide which show by early November. 4th 5th of feb, may 8th, june 13th. Discuss the benefits of it being a school. Discuss who benefits. If it is do-able then we should aim for it.

IN SHORT- this project would benefit the people in the production. It would help to get our name out there. We would select the show on who is available at the time. We need to know how much this will cost us and whether we can get any return from the project. Pimblett to find out potential costs from his contact.

I’ll e-mail out the details of this writer so that people can approach him. We are happy to help him with his stuff and see whats what. Occaisionally book a room for him. Help him out.

IN SHORT- We will lend support to any new writer and encourage them to work with us through fringe season or Edinburgh.

Business soc is a no to the dates.

Drama club, run by Williamson, zinkin and Gregory. Looks like it’ll happen on Mondays. These guys have ideas. Possibly run new writing into it.

IN SHORT- Aaron is co-ordinating the drama club team and it will start soon on Monday evenings.