

# ANNOUNCEMENTS

Announcements are to be recorded and programmed into QLab (see the base file, previous show files and pg.6 (Recording Announcements) for guidance).

Time		Announcement
Evening	Matinee	
7.25	2.25	<p><i>(foyer)</i></p> <p>Ladies and Gentlemen, welcome to the Nottingham New Theatre's production of [SHOW NAME] by [PLAYWRIGHT].</p> <p>We would like to remind you that this is a non-smoking building and that photography, or recording of any kind, is strictly prohibited.</p> <p>[Please note that this performance contains live smoking on stage / smoke effects / strobe lighting/ scenes of a distressing/sexual nature].</p> <p>In the event of an emergency please follow the directions of the front of house staff.</p> <p>Please ensure that your mobile phone is switched off before you enter the auditorium.</p> <p>The house is now open.</p>
7.29	2.29	<p><i>(foyer)</i></p> <p>[BAR BELL – SEE DESKTOP FOR FILE]</p>
7.30 START	2.30 START	<p><i>(foyer and auditorium)</i></p> <p>[FADE INTERVAL MUSIC – DON'T FORGET THE FOYER!!!]</p>
Interval	Interval	<p><i>(auditorium)</i></p> <p>Ladies and Gentlemen, there will now be a 15 minute interval. Please leave the auditorium for its duration.</p>
Interval return	Interval return	<p><i>(foyer)</i></p> <p>[BAR BELL – SEE DESKTOP FOR FILE]</p>