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| Activity: Use of Mitre Saw | Location: New Theatre  | Date: September 2013 |
| Hazards: **List what could cause harm from the activity** | Who could be Harmed: **List who might be harmed from this activity** | Control Measures in Place: **For each hazard list the measures you will be taking to minimise the risk identified** | Risk Rating**With Control Measures in place what is the risk rating (see table below)** | Further Actions: **is there anything else that needs to be reduce risk further** |
| **Entanglement in machinery** | **Users** | * **Guard to be in place at all times when using the machinery**
* **Operators advised to tie back long hair and secure loose clothing and/or jewellery**
* **Do not cross hands when cutting**
* **Keep hands & fingers far away from blade**
* **Material being cut to be clamped at all times**
* **Saw is to be unplugged when changing blade**
 | **low** |  |
| **Use by untrained or unsupervised users** | **Users** | * **Power cord plug locked when saw not in use**
* **Lone use forbidden**
* **Operators must have their training record signed**
 | **Medium** |  |
| **Lifting and Carrying** | **Users** | * **Heavy items to be lifted by two or more people**
 | **Low** |  |
| **Sharp Objects/Materials** | **Users** | * **eye protection must be worn at all times**
* **wearing gloves is recommended**
 | **Low** |  |
| **Noise** | **Users/others in workshop** | * **Ear defenders must be worn by operator at all times**
* **Ear protection available for other workshop users as needed**
 | **Low** |  |
| **Eye discomfort from dust** | **Users** | * **Machine has a dust trap – the operator should ensure that this is empty before use**
* **Use local extraction if available**
* **Dust masks available where needed**
 | **Low** |  |
| **Electric Shock** | **Users** | * **Machine will be PAT tested annually**
* **Operators should visually check machine and cable before use for cracks to casing and cable damage**
 | **Medium** |  |
| **Damaged Equipment** | **Users** | * **Machinery not to be used if guard is damaged or missing**
* **Damaged equipment not to be used and reported to workshop manger**
 | **Low** |  |
| **Physical Fatigue** | **Users** | * **Regular breaks advised**
 | **Low** |  |